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Providing a sports program for the youth of Juneau for over 30 years

Board of Trustees (BOT) Minutes – 11/21/11 (postponed from the scheduled 11/14 date)

BOARD MEMBERS: Phil Loseby, Leslie Scranton, Vickie Williams, Sean O'Brien, Valerie Mertz, Present

Tatsu Monkman, Robyn Ramos, Steve Brockmann, Michelle Umbs all excused

COACH: Scott Griffith, present

CBJ P&R REP: Kathie Millhorn, present.

OTHERS PRESENT: N/A

The meeting was called to order by President, Phil Loseby at 5:40 pm

Approval of Agenda: Agenda amended to add a discussion about Concessions at upcoming SE Champs. Val has talked with Robyn who is taking responsibility for the food. Also, the New Business section was prioritized to lump together the radio, ASCA, and technology discussions as budget items. Phil also added that Scott's presentation to the Aquatics Board about the Learn to Swim program was well received. He gave kudos to Scott for orchestrating the program above and beyond his normal duties. A suggestion was made about sharing this same presentation with the Juneau School Board as well, in light of recent budget shortfalls – particularly because transportation was a considerable expense.

C.B.J. REPORT: (Kathie)

* Kathie noted that the city is expecting a \$7.5 million shortfall in the next budget and all managers have been asked to look at 5% cuts. We will be receiving a letter soon from the City requesting that we give up 5% of our grant \$. City-wide, they are asking for 5% give-backs. It will total around \$897/year for the next 2 fiscal years.

* A big concern with GSC is making sure we're prepared for the SE Championships on Dec. 2 – 4. She is looking at bleachers and care for the pool deck to make it less slippery / dangerous. It will take at least 3 days to treat the deck and it won't be fully completed until after Winter Break, so there is a goal to have the deck fixed before the State meet in February.

* Status of a food vendor: Kathie has been working on getting the details together to have a concessions vendor. No place for food prep; so it would have to be previously prepared food.

TREASURER'S REPORT: (Vickie)

- Vickie passed out a packet of financial information, including a Balance Sheet dated October 31, 2011, a Profit and Loss Budget v. Actual dated June – Oct., 2011, a Swim Program schedule dated October 31, 2011, and printout of the checking account dated November 21, 2011.
- She noted that the CDs have good rates, and that the credit card bill sounds high, but that we're using it a lot for travel and earning miles and paying it off each time.
- Profit and Loss: More payroll for the Learn to Swim program is still yet to come in, so she has attached a schedule entitled School District Swim Program. Scott's allocation is documentation of the expense of his duties / time devoted. Revenue showing is

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about 2/3 of the total. Question asked: Will there be an expense for the lifeguard? Kathie responded that she will give Vickie an estimate of the lifeguard cost and Scott predicted that it might be around \$2000.00. Scott asked if the training certificates are included in the schedule, and Vickie thought only the original order is currently on there, so there should be more to come. The two of them will communicate with each other about this over email.

- YAB grant has some extra \$ in it.
- Dues: hard to predict, but Vickie doesn't see any problems, although it needs to be monitored, along with salary expenses, especially during this first year of 2 pools.
- Billing for pool rental has been unpredictable for the city, but Vickie projects that we will be within budget.
- Equipment \$ is running over, mainly due to recent needs at the new pool. Additional requests are still out there and we need to prioritize and stick to that order as \$ comes available. Equipment purchases – per Scott – are essentially on hold.
- Val noted that there is a lag between travel expenses and when the \$ comes in through Team Unify. Also – we have good inventory for the Swim Shop. It gets reimbursed.
- Also, the checking account details are attached.

COACH'S REPORT: (Scott)

- Membership = 164 swimmers which is 32 more than last month. Scott expects this to continue to grow and to peak in January/February.
- Scott received a letter today that, after the October Splash (took 40 swimmers), the Alaska Marine Highway System had a concern that our team had “trashed” the Petersburg Ferry Terminal. Scott and Valerie were both there and didn't see any extreme “trashing” behavior by any GSC athletes. The ferry had been delayed and the club was forced to wait much longer than expected in the terminal, but none of the Juneau adults had witnessed or needed to address any problem behavior. It could be a case of mistaken identity – but Scott will ask some of the other chaperones.
- Of the 40 swimmers there, 72% had best times, and of the 104 swimmers at the Time Trial #2, 73% had best times. Upcoming SE Champs have 71 members signed up as of this morning... tonight is the deadline.
- Scott's looking into hiring another coach for Chinook / H.S. age kids, and into the possibility of a Dance Party on Dec. 9. His goals are for some new group assignments by January 1, some parent education, updating the website design, and ordering T-shirts (it looks like we may have been scammed by the company currently contracted to be creating the T-shirts... they seem to have “disappeared”... Michelle Umbs has filed a police report in the community (out of state) which the shirts are supposedly coming from). Another goal is to have the record board mounted before SE Champs.
- Scott pointed out that all coaches are currently completely certified.
- The Record Board is here Scott is expecting that its cost of \$500 – 600 still needs to be added to the budget.
- Discussion of the possibility of hiring a DJ for SE Champs like was done for H.S. Regionals, but that we'd need to check on the cost. Possibly for Age Group and not SE?
- Scott would like to bring in an ASAS official to look at the possibility of us hosting a State high school meet one day, so would need to work with TMHS and JDHS to bring someone in. We could possibly use GSC miles to bring him here for Age Groups?
- Speaking of high school – GSC supported H.S. Regionals, and we have an agreement that we have use of JDHS facilities (copier, commons, etc.) but we don't have that with TMHS – technically the “host” of Regionals. Since the high schools don't have to pay for the officials, etc., we need some balance of benefits. Scott will initiate a

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conversation with Sandy Wagner, Rhonda Hickok, and Sandy O'Brien. Question: do other clubs provide our level of support (ie: paying for officials)??

OLD BUSINESS:

- Sponsor Board Signage - Phil suggested that this conversation be tabled for now. Val noted that we need to get some sort of acknowledgement up – that businesses have supported us and that they have been promised recognition. We should at a minimum put up temporary, poster-style signs around the pool wherever we can. We need to honor our commitment. Scott suggested posters for his office door, at least (as well as some kind of identification on his office door). Some announcements need to be made at the upcoming meet, also.
- Val also suggested that we find someone to update the downtown boards. She'll send Scott the current list of sponsors and maybe someone can get some temporary, inexpensive vinyl signs.

NEW BUSINESS:

- T-Shirts: already discussed under Coach's Report
- Budget Items: Radios, ASCA Membership, Technology – Radios for officials would be approximately \$2500 for 10 – 12 total. They would make meets much more efficient, particularly at this larger pool. With 8 lanes, the inefficiency of communicating with the judge's table is an obstacle. Discussion of priorities: radios? Things we've already decided on such as fins, kickboards, etc.? We've already encumbered much of our \$. Could some of it come from the YAB funds? Could we scale it back to fewer radios, just for essential lanes / judges? Are there less expensive radio options? How much of the surplus \$ from the Learn to Swim lessons can we spend? Scott suggested that we wait til the fiscal year is over to see what we have left, especially with the Sponsor Board as a top priority.
- Next meeting is Monday, Dec. 12 at 5:30 at DPAC.

ADJOURNMENT: The meeting was adjourned at 6:50 pm

Respectfully Submitted,

Leslie Scranton
Acting Secretary